# KNOW YOUR RIGHTS @ WORK



### THE MINIMUM WAGE

REGARDLESS OF HOW MANY HOURS A WEEK YOU GET YOU ARE LEGALLY ENTITLED TO THE MINIMUM WAGE OF  $\pm$ 8.21 P/H IF YOU ARE 25 OR OVER,  $\pm$ 7.70 FOR 21–24 YEAR OLDS,  $\pm$ 6.15 (18–21),  $\pm$ 4.35 (16–17),  $\pm$ 3.90 (APPRENTICES). (FROM APRIL 2019)



#### A CONTRACT

EVERY WORKER ENTERS INTO A CONTRACT OF EMPLOYMENT FROM THE MOMENT THEY START WORKING – EVEN IF THEY AREN'T GIVEN A CONTRACT, HOWEVER YOU ARE LEGALLY ENTITLED TO ONE AFTER 2 MONTHS. THIS SHOULD INCLUDE YOUR RATE OF PAY, HOLIDAY ENTITLEMENT AND NOTICE PERIOD.



# EQUAL TREATMENT

THE AGENCY WORKER REGULATIONS ENTITLE EVERY WORKER TO EQUAL TREATMENT FOR PAY, WORKING HOURS, NIGHT WORK, REST BREAKS, PAID HOLIDAYS; THE RIGHT TO APPLY FOR INTERNAL VACANCIES AND ACCESS TO INTERNAL FACILITIES.



## BREAKS

REST BREAKS: ONE UNINTERRUPTED 20 MINUTE BREAK PER 6 HOURS WORKED (30 MINUTES IF YOU ARE UNDER 18) DAILY REST: 11 HOURS REST BETWEEN WORKING DAYS WEEKLY REST: EITHER AN UNINTERRUPTED 24 HOURS WITHOUT WORK EVERY WEEK OR AN UNINTERRUPTED 48 HOURS EVERY 2 WEEKS.



### RIGHT TO WORK ELSEWHERE

IN 2014 THE GOVERNMENT MADE IT ILLEGAL FOR ZERO-HOUR CONTRACTS TO INCLUDE EXCLUSIVITY CLAUSES. THIS MEANS THAT YOUR EMPLOYER CANNOT PREVENT YOU FROM LOOKING FOR WORK/BEING EMPLOYED ELSEWHERE.

### HOLIDAYS

ALL FULL-TIME WORKERS ARE LEGALLY ENTITLED TO 5.6 WEEKS PAID ANNUAL LEAVE. NOTE TO PART-TIME WORKERS: TO CALCULATE YOUR ENTITLEMENT MULTIPLY HOW MANY DAYS WORKED BY 5.6 I.E. 3 DAYS A WEEK = 3 X 5.6 = 16.8 DAYS PER YEAR.

# SICK PAY

AFTER 4 DAYS OF CONTINUAL SICKNESS EVERY WORKER IS ENTITLED TO  $\pm$ 94.25 STATUTORY SICK PAY PER WEEK FOR UP TO 6 MONTHS. THIS WILL BE PRO-RATAED FOR PART-TIME WORKERS.















# NOT GETTING WHAT YOU ARE ENTITLED TO? REPORT IT TO US ON THE "REPORT AN EMPLOYER" SECTION ON OUR APP



